**Employment Case Study #3 – AT Category: Organization (HAAT)**

**Human** – An electronic store employee was promoted to sales manager. He has executive function disorder which affects his timeliness as well as his ability to stay organized

**Activity** – more projects added to his daily work

**Assistive Technology** – Does the employee already have access to tools? **Computer, Smartphone**

 **Low-Tech Mid-Tech** **High-Tech**

**Computer – Tablet – Chrome book – Tablet - Smartphone**

STEP 1: Based on HAAT data, enter descriptors or functions needed by the person across the shaded top row - 1 descriptor per column

STEP 2: Enter promising tools in the shaded left column - 1 tool per row

STEP 3: Note whether each tool matches a descriptor by placing an “X” in each of the applicable white boxes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Descriptors** | Handwritten daily tasks from Supervisor or emails | Set tasks, to dos, and receive alerts | Organize personal and professional due dates |  |
| **Tools** |
| **Computer with Office, updated operating system,** **Wi-Fi** | X | X | X |  |
| **Google Calendar****Apple calendar** |  | X | X |  |
| **Apps: Pageonce** |  | X | X |  |
| **Watchminder** |  | X |  |  |

**Modified from Joy Zabala’s SETT Scaffold for Tool Selection by Oklahoma ABLE Tech**

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**SETT forms and additional resources are available for download at** [**http://www.joyzabala.com**](http://www.joyzabala.com)**.**